

## House Person - Casual 20-25 hours per week

(Housekeeping Department)

We are currently seeking a casual House Person to join our busy Housekeeping team. This is a hands-on position, where you will play a vital role in supporting the daily operations of our housekeeping department. You will be part of a dynamic team providing and maintaining a high level of cleanliness and presentation of our accommodation rooms as well as front and back of house areas.

Key responsibilities:

- Maintain a high level of cleaning standards at all times
- Attend to guest enquiries and requests in a timely manner
- General cleaning duties in public areas and accommodation rooms
- Processing in house laundry
- Window cleaning
- Carpet cleaning
- Delivery of linen and amenities to the floors
- Inventory and stock control
- Assist with moving furniture and large items as required

The successful applicant will have:

- Previous experience in a similar capacity
- Excellent communication, interpersonal and time management skills
- Strong team work ethic and attention to detail
- A friendly and outgoing personality
- The ability to work unsupervised
- A police check, or willing to gain one
- An understanding of hygiene and health and safety obligations

This is a casual role, working a spread of shifts over a seven-day roster including public holidays. Average working hours 2pm – 7pm with occasional morning shifts when required. If you are ready for a challenge and be part of our award-winning team, forward your cover letter and CV.

Katherine Arthur- Rooms Division Manager employement@portlincolnhotel.com.au